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ER: 6-1214

OCT 12 1954

MEMORANDUM FOR: Cable Secretary, Office of the Director

SUBJECT : Cable Secretariat Career Service Program

REFERENCE : Your Memorandum to DD/A Career Service Board,
subject as above, dated 27 September 1954

1. The reference above submitted a copy of Cable Secretariat Standing Operating Procedure No. 20-3 for the information of the Administration Career Board. On 5 October 1954 the Board reviewed the Cable Secretariat Career Service Program as presented in CSSOP No. 20-3, and reported to me that the policies and procedures presented therein are both well-planned and very suitable for the Cable Secretariat. I am pleased that you have developed these procedures and am sure that they will serve the best interests of the Agency, the Cable Secretariat, and the personnel assigned to the Cable Secretariat.

2. With respect to your questions concerning periodic reports on career service matters which may be required of the Cable Secretariat, the CIA Career Council on 7 October 1954 agreed that such reports would not be required of Career Boards. If any special reports are required, you will be so notified.

SIGNED

L. K. WHITE
Deputy Director
(Administration)

SA-DD/A:DST:dlc (11 October 1954)

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